

## Role Responsibilities Small Group Leader



**Commitment:** One Trimester (10 weeks)

### **Requirements:**

- Being a church member. (A first time leader can be a regular attendee headed toward membership)
- Having been a member of a previous Small Group at Northridge.
- Having a personal, growing relationship with Jesus Christ (for at least 2 years).
- Having the time, emotional capacity, and moral discernment to lead a group
- Being committed to raising up new leaders.

### **Responsibilities:**

- Lead the group once a week...seeing that the meetings are facilitated well...the groups health and duration are monitored...and that participation is promoted among group members.
- Pray for your group members regularly
- Meet with your coach during the year and take advantage of *Drive-By Trainings*.
- Work with your coach to form a new group from your current group towards the end of each year.
- See that *Groupfinder* is up to date and that the leaders reports are filled out each week for your group.
- See that prayer requests are recorded and prayed for each week. (This can easily be done at the same time as your weekly *Groupfinder* report is sent in.)
- See that an attendance reminder e-mail is sent to everyone in the group each week (at least two days before the group is to meet and before all group events). (This can also easily be done at the same time as your *Groupfinder* report is sent in.)

## Small Group Leader Covenant

Thank you for serving as a small group leader at Northridge. As a small group leader you will be viewed by those in your group as a leader in the church. As a result, we ask that you enter into covenant with the other group leaders by making the following commitments:



1. I will embody and reflect the values and principles of Northridge and will follow the leadership of its lead team.
2. I will faithfully attend Northridge on Sundays and:
  - Intentionally identify and greet those in my Small Group
3. I will make my Small Group a priority by:
  - Faithfully attending my Small Group
  - Preparing beforehand for my group each week
  - Inviting/welcoming others to join my group.
4. I understand that I am responsible for the care of my Small Group. As a result, I will:
  - Pray for the individuals in my group
  - Follow up with each person in my group
  - Lead my group in providing care for one another
5. I will strive to create an environment of growth in my group by:
  - Involving as many people as possible in group discussion.
  - Creating a safe, comfortable and welcoming environment.
  - Beginning and ending on time.

Name: \_\_\_\_\_  
Date: \_\_\_\_\_  
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